



Flathead County
Emergency Medical Services
Administrative Board

Flathead County EMS
1035 1st Avenue West
Kalispell, MT 59901
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emslife@flathead.mt.gov

April 19th, 2010
Regular Meeting, Earl Bennett Building

Members Present

Wayne Miller, MD
Jason Spring
Myrt Webb
Bob Kun

Absent: Fran Laukitis

Call to Order

Meeting was called to order by Dr. Miller at 2:05p

Approval of Agenda

MOTION to approve agenda as received, Webb

SECOND, Kun

Approved

Approval of Minutes

MOTION to approve Minutes for March 15th, 2010, Kun

SECOND, Webb

Approved

Citizen Comments

None

Study Group Report- Mark Peck

Peck summarized the recommendations made by the study group. (See attached)

Advisory Committee Reports- Mary Granger and Kris Long

a. Funding allocation formula- Mary Granger

Mary Granger explained the Advisory Committee had come to a consensus vote:

1 mil – To be used for Administration of Program and Education

1 mil – To be divided among the EMS Medical Units (Transport Units and QRU's)
as a base rate

1 mil - To be divided among the EMS Medical Units (Transport Units and QRU's)
according to run volume.

1 mil – Reserved \$5000 for each Licensed Non Transport Unit, totaling = \$25,000

Others Present

Mark Peck
Mary Granger
Kris Long
Dan Diehl
Amanda Norenberg
Russell Sappington
Lance Westgard
Cody Westgard
John Beaubien
Robin Sticka
Doug Smith
John Leach
Wayne Lauffler

$(214,000 - 25,000 = 189,000)$

We divided the remaining amount of the 1 mil by the 11 transport Units
 $\$189,000$ divided by 11 = $\$17,181$ this would be the base allotment for each
Transport Agency

1 mil - We divided $\$214,000$ by 6,600 total responses for the county for all the
transport agencies.

$(\$214,000 \text{ divided by } 6,600 = \$32.00 \text{ per call})$

These totals do not include routine/contracted inter-facility transports.

If adjustments are made the adjustment is to be taken from the $\$214,000$ first
and then the formula applied to the remaining figures.

The Committee had concerns with obtaining accurate run volumes. The new CAD system at the 911 Center should provide this information. The Committee had requested the run volumes for 2009 from all units by Monday the 26th. The Committee would also like to see this formula used to allocate the last half of the funds for the next disbursement. The Committee regrets that both Whitefish Fire and Kalispell Fire were not available for the vote.

Webb expressed the ability to move funds from the designated Administrative mill. That mill is more than enough to sustain the administration and training. Spring would like to see funds set aside for "special" or "emergency" funding in the event the County must support an agency or agencies in a crisis. This line item should be separate from the mandatory reserve. He would also like to see something to guarantee service and or tracking quality. Miller would like to compare the 2009 allocations to 2010. Webb does support the readiness value and would include responses out of county. The Board may seek compensation for out of county runs.

Diehl KFD speaking for himself and Kennelly WFD expressed their opposition to the proposed funding formula. Kalispell and Whitefish both have collective bargaining units. These agencies cost more to run because of their obligations to salary, retirement, etc.

Miller asked Diehl if non collective bargaining units should be penalized because of their obligations. Diehl responded "No", and would request the Board work towards a plan, one that will define the business structure and vision of the County. Spring concurred.

Miller asked that Kennelly and Diehl be at the Operations Subcommittee meeting Monday April 26th to finalize the funding formula.

The Board would like to see a higher percentage allocated for readiness rather than run volume; i.e. consider 65/35.

a. Training Subcommittee report- Kris Long

The Training subcommittee is chaired by Rocco Altobelli. The Committee has developed a training schedule for 2010-2011. The majority of these classes will be facilitated through the Continuing Education Department at FVCC. The EMS

Program Assistant works with FVCC to provide instructors and class schedules. The Subcommittee is also looking into future training options.

1. online didactic instruction to cut down on classroom time
2. specific skills training days.

Dr. Briles has been involved in this development and looks forward to standardizing curriculum for the County Providers. The next meeting is scheduled for April 30th 2010 at 5p

b. Operations Subcommittee report- Kris Long

The Operations subcommittee is chaired by John Leach. The Committee is in the process of assisting Dr. Briles in implementing the County-wide Medical Director structure. The future agenda will consider the development of contracts for service, agreements for mutual aid, and review of the EMS manager's job description. The next scheduled meeting is April 26th at 8a.

Webb would like to see a working list of the committee's priorities.

BigFork Ambulance Status Update – John Beaubien President Bigfork Ambulance

Baubien assured the Board of their intentions to stay staffed indicating they are gaining support from other agencies throughout the Valley. Bigfork is working on retention and are in the process of an EMT-Basic course finishing next month.

Budget Update- Mark Peck

Peck explained the budget is a working document until approved. (See attached)

Future Agenda Items

None

Executive session –Personnel

The meeting was adjourned until April 27th, 2010 @ 1p, site TBA

April 19th, 2010 Addendum

April 27th, 2010, Solid Waste Conference Room

Attendees:

Wayne Miller, MD.

Fran Laukaitis

Jason Spring

Myrt Webb

Bob Kun

Mary Granger

Kris Long

Amanda Norenberg

Tom Kennelly

Dan Diehl

Richard Briles, MD.

The Adjourned meeting was called to order at 1p

Funding Formula:

Kris Long and Mary Granger were asked by the Board to adjust the formula regarding readiness. The spreadsheets were set up in a way so the formula could be compared. After the 60% readiness and 40% operations formula was run the Operations subcommittee discussed a 40/60 ratio. Kris and Mary explained the 50/50 formula was voted on by the Advisory committee unanimously; though the Board has asked for variances in the formula the recommendation stands

Webb expressed concern with the individual Agencies not having the capability to provide one full unit.

Webb sought Board approval to meet with a County Finance representative. Board Supported request.

MOTION to approve 40/60 funding formula template, Webb

SECOND, Laukaitis

Approved

(See attached)

Interim EMS Manager:

Miller expressed the need to approve funds to hire an interim EMS manager to assist the new OES director until a manager is hired.

MOTION to approve the hire of an Interim EMS Manager, Spring

SECOND, Webb

Approved

MOTION to adjourn, Spring

SECOND, Laukaitis

Approved

Meeting Adjourned 2p

